



**WILLIAMSPORT-
WASHINGTON TWP. PUBLIC
LIBRARY**

28 EAST SECOND ST.
WILLIAMSPORT, IN 47993
(765) 762-6555
(765) 762-6588 fax
cbrown@wwtpl.lib.in.us
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WELCOME TO THE WILLIAMSPORT PUBLIC LIBRARY

Library Hours:

**Monday and Friday 10:00am to 5:00pm, Tuesday and Thursday 10:00am to 7:00pm
Wednesday 10:00am to 8:00pm, Saturday 9:00am to 2:00pm
Closed Sunday & Holidays: New Year's Eve and day, President's Day, Good Friday, Memorial Day, 4th of July, Labor Day, Columbus Day, Veteran's Day, Thanksgiving & Friday after, and Christmas Eve and Day. If a holiday falls on a Sunday the library will be closed on Monday.**

Things to Know:

In order to obtain a library card, you must present state approved photo identification with a current address. If you live outside of Washington Township cards are issued per family. Library Cards for Non-Taxed Residents is \$88.00 per year. In addition an Indiana PLAC (Public Library Access Card) may be purchased for \$65 this card is good for any library in the state.

Each borrower is responsible for all materials checked out on this card! Materials must be returned to the library in the same condition, as they were checked-out. All materials returned in poor condition will be charged to the patron at replacement value. Patrons should notify the library if there is a change in address, telephone number or name.

Reciprocal borrowing is allowed. You must have a valid library card with an approved library, be in good standing with your home library and meet all eligible requirements of this library.

A parent or legal guardian's signature on the application is required for all patrons under the age of 16.

Materials are expected to be returned on or before due date. Books and Audio Books may be renewed once and may be done over the phone as long as there is not a hold placed on the materials. Blu-Rays, DVDs, CDs and CD-ROMs cannot be renewed and carry a fine of a (\$1) dollar a day per item.

For your convenience, books may be returned in the outside drop box located on the west drive way off Depot Street. Drop box is checked every morning before 10am. Electronic formats cannot be place in the drop box, a (\$1) dollar fine each item will accrue.

All late materials deposited in the drop box will be assessed any applicable fines.

Due to the large number of materials checked out but not returned, we had adopted the policy that all materials not returned in sixty (60) calendar days will be turned over to the prosecutor per Indiana Code 35-43-4-3.5. All NSF checks will be turned over to prosecutor and a (\$25) twenty-five dollar fee will be added to the original check amount and must be paid in full with cash.

Borrowing privileges will be restricted when fines and fees reach \$5.00. Patron will not be allowed to checkout while their account indicated they owe \$5.00 or more.

<u>MATERIALS</u>	<u>LOAN PERIODS</u>	<u>LIMIT</u>
Books	2 weeks (14 Days)	15
Audio Book	2 weeks (14 Days)	part of books
CDs and CD-ROMs	1 week (7 Days)	3 per family
Magazines	1 week (7 Days)	part of books
DVDs & Blu-rays	2 Days	3 per family
AV Equipment	2 Days	1 per family

FEES:

Copies	25 ¢ per copy (Two sided Copies Are 50¢)
Damaged Case	\$1 per case \$1 for Barcode \$1 for Processing
Photo Paper Print	\$1 per sheet
Fax	\$1 first page 50¢ each additional page
Notary Service	\$4

Late Fees:

Printed & Audio Books	25¢ per day per item
CDs, Blu-ray & DVDs	\$1 per day per item
Audio-Video Equipment	\$8 per day

LIBRARY SERVICES:

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|---|---|----------------------|--------|--------|--------|
| *Books | *Books | *Books | *Books | *Books | *Books |
| *Wireless Internet Access | *Word Processing | *Copy Machine | | | |
| *Reference Section | *Local History | *Genealogy | | | |
| *Fax Machine | *Adult Programs | *Children's Programs | | | |
| *Audio Books | *Videos | *DVDs & Blu-ray | | | |
| *CDs | *Games | *Graphic Novels | | | |
| *Overdrive Indiana Digital Download Center: Ebooks, Audio Books & Streaming Videos | | | | | |
| *Study Areas | *Relaxing Reading Environment | | | | |
| *Inter-Library Loan | *Summer and Winter Reading Programs for all ages! | | | | |
| *Audio Visual Equipment Available: DVD & Blu-Ray Players & projectors | | | | | |
| *Story Time Every Second Friday of the month at 10:00am and 1:00pm and scheduled Thursdays. | | | | | |
| *Game Night every 1 st and 3 rd Wednesday night 5:00pm-7:30pm | | | | | |

***** And a Friendly Staff to Assist You! *****